



Giving Wildlife a Second Chance

Friends of Pacific Wildlife Care Charter

Mission

The specific mission of the Friends of Pacific Wildlife Care (FPWC) is to enhance and support the activities of Pacific Wildlife Care (PWC) while adhering to and being consistent with the PWC's mission.

Structure

The meetings and activities of the FPWC group will be separate and apart from the Board of Directors of PWC. The elected Chairperson of the FPWC will report to the President of the Board of Directors and may attend all Board meetings as a non-voting member. The FPWC must keep the PWC Board of Directors informed of its activities by submission of a monthly written report that will be included in the Board Packet for each of the Board's meetings.

Minutes of each FPWC meeting should be taken and be available to PWC. A current roster of members of the FPWC, along with contact information, should be maintained and made available to PWC.

Initially, and for an indefinite period thereafter, the Development Director will attend FPWC meetings as a non-voting member, and will chair the first meeting during which a chairperson will be elected. The appropriately elected FPWC person will then chair all subsequent meetings and ensure adherence to the missions of FPWC as well as Pacific Wildlife Care.

All members of the FPWC must be members in good standing of PWC at whatever level they choose.

The FPWC will elect its own officers and determine its own agenda, meeting schedule, and activities. Although not mandatory, use of the Center conference room for meetings is available as long as it is reserved in advance and does not conflict with other events.

Activities and communications involving the public, including PWC members, must be pre-approved by the President of the Board of Directors, which requires allowing enough time to make any changes as requested prior to public exposure and hopefully before the regularly scheduled Board meeting, allowing review by the entire Board prior to execution.

Any expenditure for which the FPWC would like reimbursement from the PWC must be requested and approved by the designated representative(s) of PWC prior to incurring the expenditure. Meeting refreshments and other similar expenses will be borne by the FPWC as it sees fit.



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Some examples of activities which the FPWC may wish to undertake are:

- Fund raisers
- Special events where PWC involvement is appropriate,
- Conducting member and volunteer outreach events
- Establishing out-reach relationships with other compatible non-profits
- Identifying and recommending potential donors, members and volunteers for PWC and FPWC
- Gifts-in-kind recruitment....special talents & services, equipment, supplies
- Intern Program development and recruitment

The members of the FPWC should have fun and look forward to its meetings. Members will not be required to take on tasks with which they're not comfortable.